



*Academy Nomination Guidelines*  
*U.S. Senator Joni K. Ernst*

Send **COMPLETED** applications to my office.

Complete the application form, and other items noted on the enclosed checklist.

Be sure your ACT or SAT scores are sent to me to be included in your file.

**ACT - use code 7130**                      **SAT – use code 6287**

\*This can be sent in with your packet, or directly from the testing source.

Ask **THREE** people to write letters of recommendation to me on your behalf. Please include at least one teacher. Letters should be sealed and signed. These need to be included in your nomination packet.

Give the Evaluation Form to your guidance counselor or principal to be completed, sealed and included in your packet (Note: this person should not be included as one of your recommendation sources).

In addition to the essay, please include a 30-60 second video explaining why you would like to attend a service academy. Please email your video to Clarke Scanlon [Clarke\\_Scanlon@ernst.senate.gov](mailto:Clarke_Scanlon@ernst.senate.gov) This may be shot with a camera, mobile device, etc. You will not be judged on the production quality of the video, rather the content and creativity. This video should reflect your personality and demonstrate why you would be the best candidate for a service academy. No jump drives or compact discs will be accepted. The video is in lieu of an interview.

Contact the academy or academies you are interested in attending. Open your file online by visiting the respective academies website and creating a profile. **I can only nominate students who have applied to the academy directly.** I do not nominate students to the U.S. Coast Guard. Please contact them directly.

Compile ALL required materials, and mail or deliver to my Des Moines office. Submissions submitted via email or fax will not be accepted. I will acknowledge your file when it is complete. If you do not hear from me when you believe your file should be complete, please call my Des Moines office at: 515-284-4574. I will not consider any file unless it is completed and received in-hand by the deadline. Postmarked materials received after the deadline will not be considered.

**\*The deadline for completing your file is October 12, 2018. ALL information must be in-hand.** I plan to make the nominations no later than December 31, 2018. Please mail applications to the following address:

The Honorable Joni K. Ernst  
Attn: Brenda Safranski  
733 Federal Building  
210 Walnut Street  
Des Moines, IA 50309

Questions regarding application for nominations should be directed to:  
[Brenda\\_Safranski@ernst.senate.gov](mailto:Brenda_Safranski@ernst.senate.gov) Phone: 515-284-4574

***EARLY APPLICATION SUBMISSIONS ARE HIGHLY ENCOURAGED***

**CHECKLIST**

(Note -- this form lists all the items which you need to complete your file.)

**Deadline for Submission: October 12, 2018**

<b>ITEM:</b>	<b>ENCLOSED</b>
1. Application Form	<input type="checkbox"/>
2. SAT Score or	<input type="checkbox"/>
3. ACT Score	
4. Extracurricular Activities	<input type="checkbox"/>
5. Essay	<input type="checkbox"/>
6. Transcript of Grades	<input type="checkbox"/>
7. Recent Photograph	<input type="checkbox"/>
8. Letters of Recommendation	
1st	<input type="checkbox"/>
2 <sup>nd</sup>	<input type="checkbox"/>
3 <sup>rd</sup>	<input type="checkbox"/>
9. High School Evaluation Form	<input type="checkbox"/>
10. Video Entry (emailed)	<input type="checkbox"/>

All items should be mailed to:

The Honorable Joni K. Ernst

Attn: Brenda Safranski

733 Federal Building

210 Walnut Street

Des Moines, IA 50309

Phone: (515) 284-4574

**DO NOT SEND ANY OF THESE ITEMS TO THE WASHINGTON OFFICE.**

**DEADLINE: October 12, 2018**

**Please PRINT clearly**

**HIGH SCHOOL EVALUATION FORM**

This form must be completed by either the **high school principal** or the **high school guidance counselor** for the candidate seeking a nomination to one of the United States Service Academies.

Principal/ Guidance Counselor (circle one): \_\_\_\_\_  
Name

Name of Applicant \_\_\_\_\_  
First Middle Last

Address \_\_\_\_\_

Name/Address of School \_\_\_\_\_

Phone # \_\_\_\_\_

Applicant's Year in School \_\_\_\_\_

Numerical Junior Class Rank \_\_\_\_\_

GPA \_\_\_\_\_

SAT Score: Verbal \_\_\_\_\_ Math \_\_\_\_\_

ACT Score: Composite \_\_\_\_\_ English \_\_\_\_\_ Math \_\_\_\_\_

Leadership Characteristics:

Ability to Work Under Pressure:

Ability to Get Along With Others:

General Comments:

Date: \_\_\_\_\_ Signature \_\_\_\_\_

Please return this form and a transcript showing final junior grades to the applicant.

**DEADLINE: October 12, 2018**  
Please PRINT clearly

**APPLICATION FOR NOMINATION TO  
AIR FORCE, NAVAL, MILITARY, OR MERCHANT MARINE ACADEMIES**

Name: \_\_\_\_\_  
                    First                                    Middle                                    Last

Permanent Address: \_\_\_\_\_  
                                    Number and Street                                    City/Town

\_\_\_\_\_ (\_\_\_\_)  
County State and Zip Code                                    Phone Number

Email address: \_\_\_\_\_

Name, Address and Phone Number of Parents or Guardian:

Mother: \_\_\_\_\_

Father: \_\_\_\_\_

Guardian (if applicable): \_\_\_\_\_

High School: \_\_\_\_\_  
                            Name  Address

School Phone # \_\_\_\_\_ Principal/Counselor \_\_\_\_\_

Graduation Date: \_\_\_\_\_ Are you a legal resident of Iowa? How many years? \_\_\_\_\_

To Which Academy Are You Seeking Admission? (List in order of preference, ONLY those you wish to attend)

- 1) \_\_\_\_\_ 3) \_\_\_\_\_  
2) \_\_\_\_\_ 4) \_\_\_\_\_

To which other members of Congress or Senator have you applied?

Are you willing to make a career of the service? \_\_\_\_\_ Citizen of the United States? \_\_\_\_\_

List your hobbies:

1. \_\_\_\_\_ 4. \_\_\_\_\_  
2. \_\_\_\_\_ 5. \_\_\_\_\_  
3. \_\_\_\_\_ 6. \_\_\_\_\_

Date: \_\_\_\_\_ Signature \_\_\_\_\_

**DEADLINE: October 12, 2018**  
**Please PRINT clearly**

## Extra-Curricular Activities

Please list any school clubs or groups (ie...Student Council, Key Club, Chorus, Band) that you are a member of and any positions you have held.

(Copy this sheet for additional space as needed)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_

Are you employed outside of school?

\_\_\_\_\_

If you are employed outside of school, please explain what you do and the **number of hours** you work, per week, during the school year.

Please PRINT clearly

Please list non-school related activities and groups (ie...Boy Scouts, Girl Scouts, Boys' State, Girls' State) that you are involved in and any positions you have held.  
(Copy this sheet for additional space as needed)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

Please PRINT clearly

# Athletic Participation

List 1<sup>st</sup> Sport

Grades played:

9<sup>th</sup>            10<sup>th</sup>            11<sup>th</sup>            12<sup>th</sup>

Position played and any awards received:

Did you letter?

Were you a Captain in this sport? If so, for what years?

9<sup>th</sup>            10<sup>th</sup>            11<sup>th</sup>            12<sup>th</sup>

Please PRINT clearly

List 2<sup>nd</sup> Sport

Grades played:

9<sup>th</sup>          10<sup>th</sup>          11<sup>th</sup>          12<sup>th</sup>

Position played and any awards received:

Did you letter?

Were you a Captain in this sport? If so, for what years?

9<sup>th</sup>          10<sup>th</sup>          11<sup>th</sup>          12<sup>th</sup>

Please PRINT clearly



List 3<sup>rd</sup> Sport

Grades played:

9<sup>th</sup>            10<sup>th</sup>            11<sup>th</sup>            12<sup>th</sup>

Position played and any awards received:

Did you letter?

Were you a Captain in this sport? If so, for what years?

9<sup>th</sup>            10<sup>th</sup>            11<sup>th</sup>            12<sup>th</sup>

Please PRINT clearly

List 4<sup>th</sup> Sport

Grades played:

9<sup>th</sup>            10<sup>th</sup>            11<sup>th</sup>            12<sup>th</sup>

Position played and any awards received:

Did you letter?

Were you a Captain in this sport? If so, for what years?

9<sup>th</sup>            10<sup>th</sup>            11<sup>th</sup>            12<sup>th</sup>

Please PRINT clearly

Additional Notes/Comments:

## **Affirmation**

Please print your name: \_\_\_\_\_

I affirm that all of the information in my application is accurate. I also affirm that I am a United States citizen (or will be prior to entering the service academy); a resident of Iowa; unmarried without dependents and not pregnant; have good moral character; and will be at least 17 years old and will not have passed my 23<sup>rd</sup> birthday on July 1, 2019. (Applicants for Merchant Marines will not have passed their 25<sup>th</sup> birthday).

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Applicant's Signature

Date

**DEADLINE: October 12, 2018**